



Qualitätssicherung. Vom Landwirt bis zur Ladentheke.



## Self-assessment checklist for cattle farming

### Supplementing Guidelines Agriculture Cattle Farming

You can use this checklist to document your **self-assessment**. Self-assessment must be carried out **at least once a year** and must consider all areas relevant to your company. This supporting document is based on the requirements defined in the guidelines Agriculture Cattle Farming.

Important to know: You can use the self-assessment in whole or in parts, as well as on one date or at different times throughout the year, depending on how you want to carry out the self-assessment. You can also have an external person (e.g. technician, consultant or veterinarian) assist you with the inspection.

This self-assessment checklist does not replace the daily inspection of all animals and all livestock buildings and facilities.

Note: The self-assessment checklist is divided into **Part 1 Control of documents** and **Part 2 Livestock inspection**. You can use the additional supporting document "Document overview" to check whether all documents are available that you will need for QS and in the audit

Business data
Name of the company
Street and house number Postcode and town
QS location number (VVVO No.) and production scope
Contact, legal representative

Criterion/Requirement	Yes	No	Not applicable	Note/ corrective action	Deadline
<b>Part 1 Control of documents</b>					
2.1.1 <b>[K.O.]</b> General company data					
Is there a company overview with the following master data? <ul style="list-style-type: none"> <li>■ Address of the company and its locations (incl. location numbers)</li> <li>■ Telephone and fax number, e-mail address</li> <li>■ Legal representative, contact person</li> <li>■ Capacities/operating units</li> <li>■ For on-farm mixers: type of feed used, number of animal places or amount of feed</li> <li>■ Animal places/numbers (relevant for salmonella and antibiotic monitoring, among other things)</li> </ul>					
Has the coordinator been informed of all master data changes since the last self-assessment?					
Is there a company sketch with clear naming of all areas of the company and a location plan for operating resources/a description for externally stored operating resources (in particular feed, bedding material)?					
Is the list of personnel (caring for the animals) up to date?					
Is there a current declaration of participation and power of attorney?					
2.1.3 Fulfilment of measures of the self-assessment					
Are all corrective actions from the last self-assessment implemented?					
2.1.4 Incident and crisis management					
Can a paper of incident always be accessed?					
Is a responsible person named who can be contacted in the event of an incident?					
Is there a complete and up-to-date emergency plan at each location?					
3.1.1 Operational purchases and incoming goods					
Are all sack tags of used feed and feed additives available to prove the charging number?					
3.2.9 Emergency power generator					
Is there a written agreement if the emergency power generator is borrowed from a third party in case of need?					

Criterion/Requirement	Yes	No	Not applicable	Note/ corrective action	Deadline
<b>3.3.6 Feed production (on-farm mixer)</b>					
<u>Is there a list of used feed material and compound feed or a ration calculation showing the individual components?</u>					
<b>3.3.7 Feed production in cooperation</b>					
<u>Is the documentation for traceability available in case of a cooperation (name and address of the companies supplied as well as the type and quantity delivered)?</u>					
<u>Is there a contractual agreement on feed production?</u>					
<b>3.5.1 Care contract with farm veterinarian</b>					
Is there a current care contract with all the necessary details?					
<b>3.5.2 [K.O.] Implementation of the stock care</b>					
Are all veterinary visit records and examination findings available (if no abnormalities: simplified documentation of findings, e.g. on invoice sufficient)?					
If a need for action has been identified: is there an action plan?					
<b>3.5.3 [K.O.] Procurement and application of medicines and vaccines</b>					
Is it ensured that the purchase and use of medicines and vaccines are documented in chronological order immediately after each treatment?					
<b>3.6.5 Pest monitoring and control</b>					
Are monitoring protocols available?					
Are locations for bait boxes and pest traps documented in a plan?					
In case of pest infestation: Is there verification for pest control measures?					
<b>3.7.1 Fattening calves: residue control program</b>					
Were the housings of the animals reported to the coordinator on time?					
Are the results of the residue controls documented?					



Qualitätssicherung. Vom Landwirt bis zur Ladentheke.



Criterion/Requirement	Yes	No	Not appli- cable	Note/ corrective action	Dead- line
3.8.8 <b>[K.O.]</b> Proof of qualification for drivers/carers (for livestock transport over 65 km)					
Is there a proof of qualification for drivers and carers for transport over more than 65 km?					

\_\_\_\_\_

**Date**

\_\_\_\_\_

**Signature**

Criterion/Requirement	Yes	No	Not appli- cable	Note/ corrective action	Dead- line
<b>Part 2 Livestock inspection</b>					
3.2.1 <b>[K.O.]</b> Monitoring and care of livestock					
Are the claws of all the livestock maintained appropriately?					
3.2.2 <b>[K.O.]</b> General farming requirements					
Is it ensured that the husbandry does not lead to avoidable physical health and behavioural damage?					
Are the animals adequately protected from the weather?					
Are all installations and equipment (in particular lighting, ven- tilation and supply equipment such as drinking troughs and feeding systems) in perfect condition?					
<u>Calves:</u>					
Is it ensured that no calves are kept tethered?					
Do single held calves always have visual and tactile contact with other calves (except sick calves)?					
3.2.3 <b>[K.O.]</b> Handling sick and injured animals					
Are the recovery bays provided with sufficiently dry and soft bedding or padding?					
Are the devices available for culling animals (e.g. bolt firing device and sharp knife)?					
3.2.4 Shed floors					
Are the shed floors and driveways stable and non-slip?					
Do the animals not come more than unavoidable into contact with faeces and urine?					
Is there a dry lying area?					
<u>Calves:</u>					
Are there littered lying areas for up to 2 weeks old calves?					

Criterion/Requirement	Yes	No	Not applicable	Note/corrective action	Deadline
<p>Are calves from the 3rd week of life up to six months kept exclusively on littered ground or on slatted ground with the following maximum dimensions?</p> <ul style="list-style-type: none"> <li>■ slat width max. 2.5 cm</li> <li>■ slat width for elastically wrapped beams or beams with elastic coating maximum 3 cm, with a tolerance of 0.3 cm</li> <li>■ Width of the beams at least 8 cm</li> </ul>					
<u>Specialised Fattening Calves:</u>					
Are all pens for fattening calves in new or renewed existing buildings provided with an elastic layer in feeding and lying areas?					
3.2.5 Shed climate, temperature, noise pollution, ventilation					
Are air circulation, dust levels, temperature, relative humidity, concentration of gas in the air and noise pollution kept at a level which is not harmful to the animals?					
Is noise reduced to a minimum?					
3.2.6 Lighting					
Is the intensity and duration of light appropriate for the animals?					
Is artificial light needed for the care and maintenance of the animals?					
Is the light intensity in the calves' occupied area at least 80 lux for at least ten hours a day and is the lighting adapted to the daily rhythm?					
3.2.7 <b>[K.O.]</b> Space allowances					
Are there enough lying areas pens so that all cattle can lie at the same time?					
Does every cattle in free stall sheds with lying boxes have one lying box?					
<p>Do the bays in which calves are kept separately meet the requirements?</p> <ul style="list-style-type: none"> <li>■ Up to two weeks: Inner dimensions min. 120 cm long, 80 cm wide and high</li> <li>■ Two to eight weeks: Minimum size 160 or 180 cm length depending on trough; 90 or 100 cm length depending on type of construction</li> </ul>					
For group housing: Does the minimum floor area per animal meet the requirements (see guidelines)?					

Criterion/Requirement	Yes	No	Not applicable	Note/corrective action	Deadline
<b>3.2.8 [K.O.] Alarm system</b>					
If there is electrical ventilation, is there an alarm system that provides a breakdown of the ventilation system and operates independently of the power grid?					
Does the alarm system work?					
Is the alarm system checked for functionality at technically required intervals?					
<b>3.2.9 Emergency power generator</b>					
Is an emergency power generator present if an adequate provision of fresh air, feed and water is not ensured in the event of a power failure?					
Are the necessary technical facilities to allow the connection of this generator in place?					
Does the emergency power generator work??					
Is the emergency power generator checked for functionality at technically required intervals?					
<b>3.2.12 Requirements on loading and unloading equipment for livestock transport</b>					
Are the loading and unloading facilities constructed in such a way that animals cannot get injured and can be loaded safely?					
Is there a protective railing for ramp systems?					
Are the ramps suitable (angle of inclination, crossbars if necessary, side protection, lighting)?					
<b>3.2.13 [K.O.] Handling livestock during loading</b>					
Are the persons loading the animals trained or qualified?					
<b>3.2.14 Dehorning of calves</b>					
Is it ensured that only calves under six weeks old are dehorned without anaesthesia?					

Criterion/Requirement	Yes	No	Not applicable	Note/corrective action	Deadline
<b>3.3.1 [K.O.] Feed supply</b>					
<u>Calves:</u>					
Are the following requirements met? <input type="checkbox"/> Calves are offered bovine colostrum milk within the first four hours of life <input type="checkbox"/> For group housing it is ensured that all calves can feed at the same time, with the exception of call feeding. <input type="checkbox"/> From the eighth day of life onwards, calves receive structured feed rich in raw fibre for free consumption. <input type="checkbox"/> Calves are fed at least twice a day					
<b>3.3.2 Hygiene of feeding facilities</b>					
Are all plants, equipment, containers and feeding lines, feed transport boxes, equipments (e.g. shovels) and vehicles clean and in proper condition?					
Are feeding systems cleaned after the use of veterinary drugs?					
<b>3.3.3 Storage of feeds</b>					
Are all feeds stored clean and dry?					
Are all feeds protected from contamination (separated from waste, liquid and solid manure, hazardous substances, seeds, medication. chemicals)?					
Are all feeds protected from the weather?					
Are all feeds protected from pests, rodents, birds, wild boar, other wild animals and pets?					
If necessary, are suitable measures taken to remedy defects and/or combat them?					
Is mixing avoided and are silo cells clearly marked and easy to identify?					
<b>3.3.6 Feed production (on-farm mixer)</b>					
Have the plants and equipment for feed production been inspected and, if necessary, maintained or repaired?					
<b>3.4.1 [K.O.] Water supply</b>					
Do all animals from two weeks of age onwards have access to drinking water (ad libitum) at all times?					



Criterion/Requirement	Yes	No	Not applicable	Note/corrective action	Deadline
Are there enough drinkers? (Tethered housing: one drinking trough per place; group housing; drinking trough to animal ratio maximum 1:15 (recommended 1:10), with trough drinking troughs min. 6 cm width per animal)					
Is the used drinking water clean, clear and without extraneous odour?					
<b>3.4.2 Hygiene of drinking facilities</b>					
Are all drinking facilities clean and in proper condition?					
Are drinking facilities cleaned after the use of medicines?					
Optional: Was a drinking water check carried out?					
<b>3.5.2 [K.O.] Implementation of the stock care</b>					
Do the stock visits take place at least once a year?					
<b>3.5.3 [K.O.] Procurement and application of medicines and vaccines</b>					
Is it ensured that only flawless injection needles are used (replacement of bent, blunt, broken and otherwise unsuitable needles)?					
<b>3.5.4 [K.O.] Storage of medicines and vaccines</b>					
Is the medicine store inaccessible to unauthorised persons?					
Are all medicines and vaccines stored in accordance with the instructions of the producer?					
Have all expired preparations been disposed of according to regulations? Have empty containers been disposed of?					
<b>3.6.1 Buildings and equipment</b>					
Are all buildings, adjoining rooms (including medication storage), outdoor facilities including loading equipment, all shed equipment and feeding systems clean and in proper condition?					
Is effective pest control possible for all buildings and facilities?					
<b>3.6.2 Hygiene on the farm</b>					
Are all sheds marked with a sign stating "Livestock –Access prohibited for unauthorised persons" or a similar text?					
Do gates, doors and other entrances effectively prevent the entry of unauthorised persons and animals?					

Criterion/Requirement	Yes	No	Not applicable	Note/ corrective action	Deadline
Is protective clothing for external persons provided?					
Are there a functional hand-wash basin, hand cleaning agent, disposable wipes or clean towels?					
Is access to landfills and household waste for animals prevented?					
<u>Specialised Fattening Calves:</u>					
Is direct contact between humans and animals excluded in tourist or camping companies? Is access to the shed facilities only permitted with protective clothing and under supervision?					
<b>3.6.3 Handling litter, dung and feed leftovers</b>					
Is litter stored clean and protected from pests?					
<b>3.6.4 Carcass storage and pick-up</b>					
Are dead animals stored on a paved area and outside the shed area if possible?					
Is the carcass storage large enough?					
<b>3.6.5 Pest monitoring and control</b>					
Is the infestation checked regularly?					
<b>3.6.6 Cleaning and disinfection measures</b>					
Are all cleaning agents and disinfectants stored properly?					
<b>3.8.2 Requirements for the means of transportation</b>					
Are the vehicles in perfect technical and hygienic condition?					
Are the dividers strong enough?					
Aren't the animals on the lower level unnecessarily contaminated with faeces?					
Are the tethers strong enough?					
Can't the animals escape or fall out?					
Are the animals protected against the weather?					



Qualitätssicherung. Vom Landwirt bis zur Ladentheke.



Criterion/Requirement	Yes	No	Not applicable	Note/corrective action	Deadline
Is the fresh air supply sufficient and air circulation possible?					
Is the floor non-slip?					
Are the floors littered?					
Is the inspection of animals possible at any time (e.g. lighting)?					
Transport over 50 km: Is there a sign " live animals " on the vehicle?					

\_\_\_\_\_

**Date**

\_\_\_\_\_

**Signature**