



Quality Assurance. From farm to shop.

Database instructions  
**Feed monitoring**  
**Laboratories**







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### Explanation of symbols/buttons in the database

	<b>New</b>		<b>Edit</b>
	<b>Refresh</b>		<b>Detailed information</b>
	<b>Save</b>		<b>Delete</b>
	<b>Close</b>		<b>Export</b>

**Please note:** Do not click on the browser's "back" button and do not click another button until one page has been fully loaded (note your browser's progress bar).

**Please note:** If you need a placeholder, please enter a percentage sign (%), i.e. if you need to filter by name, location number etc.



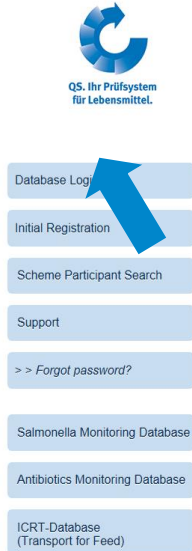
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# 1 Registration

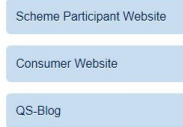
## 1.1 Login to the database

[https://www.qs-plattform.de/QSSoftware/start/do?SPRACHE\\_ID.User=1](https://www.qs-plattform.de/QSSoftware/start/do?SPRACHE_ID.User=1)



The QS database

Visitors to and users of the QS database have the following options:  
If you are already a scheme participant, you may log in here. If you wish to become a scheme participant, select the new registration function. It is possible to run a targeted search for a scheme partner without needing to log in. The authorized scheme participants are updated daily. Welcome to the QS data world. You will find our database is a heavily service-oriented and user-friendly platform. Should you discover something that is not working or if you have any questions, please take a look at our support page.



Database

[https://www.qs-plattform.de/QSSoftware/start/do?SPRACHE\\_ID.User=1](https://www.qs-plattform.de/QSSoftware/start/do?SPRACHE_ID.User=1)

Click database login

Please enter your user-ID (username) and your password.

User-ID  OK

Password



- Enter user-ID
- Enter password
- Click

Enter user-ID and password

## 1.2 Forgot your password?

- Click forgot password?
- Enter User-ID

Click forgot password?

A new password will be sent to the email address that was entered for the user.



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### 1.3 Change password

For reasons of safety, please change your password immediately and regularly.

Click change password

Click change password

Master Data|Feed Monitoring|Residue Monitoring Fruit, Vegetables, Potatoes|Change password|Log out



Master Data|Feed Monitoring|Residue Monitoring Fruit, Vegetables, Potatoes|Change password|Log out Change password

**Change password**

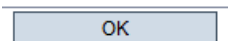
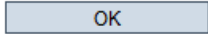
User-ID	4048473178426	OK
Old password	<input type="text"/>	Cancel
New password	<input type="text"/>	
Retype password	<input type="text"/>	
Retry	0	

Enter old password

Enter new password

Repeat new password

- Enter old password
- Enter and repeat new password
- Click OK



## 2 Menu Master data

Master Data|Feed Monitoring|Laboratories|Notes

Master data

### 2.1 Menu item Laboratories

You can find your laboratory's master data here, set up your laboratory's profile and create new users.

Laboratories

#### 2.1.1 Master data laboratory

Print laboratory profile fruit, vegetables, potatoes  
print laboratory profile feed

Laboratory **Users** Laboratory <-> research method **laboratory profile feed** Allocate user to location

Name: TEST Labor QS

QS-ID (\*): 4048473374859

Street (\*): Schedestraße 1-3

Postal Code (\*): 53113 City (\*): Bonn

Post-office box: Country (\*): Deutschland

Post-office box postal code: Federal state: Nordrhein-Westfalen

Communication access

Contact entry	
Phone office 1	0222-35068-0
Phone office 2	
Mobil	
Fax	
E-Mail	
E-Mail 2	

Location Plan

Laboratory (Master data)

- Edit master data, if necessary, and save with

**Note:** Master data can only be edited by the laboratory administrator.



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### 2.1.2 Users

You can find an overview of your laboratory's users here.

**Users**

Laboratory				Users				Laboratory <-> research method				laboratory profile feed				Allocate user to location			
+ Users																			
		First name				Last name				Type of contact									
		Jens				Schäfer				Labor-Administrator									
		Claudia				Rotter				Labor-Analytiker									
		Heinz				Probe				Labor-Probenehmer									

#### Types of users:

##### ■ Laboratory-administrator:

- Can create analysts (s. chapter 2.1.3) and samplers (s. chapter 3.1.2)
- Can edit master data
- Can view all sample related data and laboratory related data and enter analysis results
- Cannot create sample related data
- The administrator is created by QS

**Laboratory-Administrator**

##### ■ Laboratory-analyst:

- Can create new sample related data for the locations that are allocated to him/her
- Can enter the related sample related data and analysis results

**Laboratory-Analyst**

##### ■ Laboratory-sampler:

- Can enter sample related data for the locations that are allocated to him/her
- Can view analysis results

**Laboratory-sampler**

### 2.1.3 Create analyst

#### ■ Create new analyst with

**Create new analyst with**

User Allocate user to location

Title (\*)  Title

First name

Last name (\*)

Type of contact (\*)

Communication access user

	Contact entry
Phone office 1	<input type="text"/>
Phone office 2	<input type="text"/>
Mobil	<input type="text"/>
Fax	<input type="text"/>
E-Mail	<input type="text"/>



- Please enter analyst's data **completely** and **correctly**
- Contact data: **Telephone number** and **email address** are mandatory
- **Log-in data** will be sent to the email address that was entered for the analyst
- Save with

**Save with**





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### 2.1.4 Laboratory profile feed

Overview of parameters which can be analysed by your laboratory.

**Note:** Laboratories cannot add or change parameters on their own, but have to ask QS to change the parameters. Laboratories are obliged to keep their laboratory profiles **complete** and **up-to-date**.

Laboratory profile feed

Laboratory	Users	Laboratory <> research method	laboratory profile feed	Allocate user to location
laboratory profile feed				
Sampling parameter				
	Aflatoxin B1			
	Dioxine			
	Salmonellen			
	PCB (dioxinähnliche PCB)			
	Deoxynivalenol, Vomitoxin (DON)			
	Summe der Dioxine und dioxinähnlichen PCB			

Open detailed information with



- Click to open a detailed information with subparameters (i.e. heavy metals: Arsenic, lead, etc.)

Subparameter							
Sampling parameter	Subparameter	CAS number	active	Research method	Limit of determination (mg/kg)	Unit	
	Schwermetalle	Arsen (As)	7440-38-2	<input checked="" type="checkbox"/>	DIN 38405-35- Ausgabe: 2004-09 Deutsche Einheitsverfahren zur Wasser-, Abwasser- und Schlammuntersuchung - Anionen (Gruppe D) - Teil 35: Bestimmung von Arsen. Verfahren mittels Graphitrohofen-Atomabso		mg/kg
	Schwermetalle	Blei (PB)	7439-92-1	<input checked="" type="checkbox"/>	DIN EN ISO 11885, Ausgabe: 1998-04 Wasserbeschaffenheit - Bestimmung von 33 Elementen durch induktiv gekoppelte Plasma-Atom-Emissionsspektrometrie (ISO 11885:1996); Deutsche Fassung EN ISO 11885:1997		mg/kg
	Schwermetalle	Cadmium (Cd)	7440-43-9	<input checked="" type="checkbox"/>	DIN EN ISO 11885, Ausgabe: 1998-04 Wasserbeschaffenheit - Bestimmung von 33 Elementen durch induktiv gekoppelte Plasma-Atom-Emissionsspektrometrie (ISO 11885:1996); Deutsche Fassung EN ISO 11885:1997		mg/kg
	Schwermetalle	Quecksilber (Hg)	7439-97-6	<input checked="" type="checkbox"/>	DIN EN 1483 (E12)- (Norm-Entwurf) DIN EN 1483, Ausgabe: 2004-12 Wasserbeschaffenheit - Bestimmung von Quecksilber; Deutsche Fassung nEN 1483:2004		mg/kg

Subparameters active

- A tick in the box „active“ shows for which subparameters your laboratory is recognized by QS.

active	Research method	Limit of determination (mg/kg)	Unit	analysis range
<input checked="" type="checkbox"/>	DIN 38405-35- Ausgabe: 2004-09 Deutsche Einheitsverfahren zur Wasser-, Abwasser- und Schlammuntersuchung - Anionen (Gruppe D) - Teil 35: Bestimmung von Arsen. Verfahren mittels Graphitrohofen-Atomabso		mg/kg	
<input checked="" type="checkbox"/>	DIN EN ISO 11885, Ausgabe: 1998-04 Wasserbeschaffenheit - Bestimmung von 33 Elementen durch induktiv gekoppelte Plasma-Atom-Emissionsspektrometrie (ISO 11885:1996); Deutsche Fassung EN ISO 11885:1997		mg/kg	

Enter analysis range and limit of determination

Save with

- If necessary, add analysis range and limit of determination
- Save changes with



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## Print laboratory profile

Print laboratory profile fruit, vegetables, potatoes

print laboratory profile feed

Allocate user to location

Research method

## Print laboratory

print laboratory profile feed

Click **print laboratory profile feed** to export your laboratory profile as pdf-file

### 2.1.5 Allocate user to location

Overview of locations for which your laboratory is allowed to create new sample related data. The allocation is done by the wholesaler or coordinator.

## Allocate user to location

Allocate user to location	
principal	Location
	null (0), null
	null (0), null
4565453656442, TEST Bündler QS	276124578462514 (2001), Test Schwein
4565453656442, TEST Bündler QS	123456789101112 (2009), Test Schweinemast
4565453656442, TEST Bündler QS	276000000000000 (2001), ddf
4565453656442, TEST Bündler QS	276000000001111 (1031), Geflügelhof Lück
4565453656442, TEST Bündler QS	276123451111111 (2001), Schweinestandort

## Open detailed information

Open detailed information with



## Open detailed information with



Allocate user to location

Location: 276124578462514, Test Schwein

Bündler: -

principal	TEST Bündler QS	Location number	276124578462514
QS ID	4565453656442	Name	Test Schwein
First name	Paul	First name	ast
Last name	Mustermann	Last name	gzugvzu
Street	Schedestr. 1	Street	blaweg 4
Postal Code	53113	Postal Code	53113
City	Bonn	City	Bonn
Telephone	+49 (0) 123456	Telephone	4546
Fax		Fax	
Email		Email	

## 2.2 Menu item notes

## Notes

In specific hazardous situations, i.e. during crises, banned scheme participants can be displayed for you immediately upon log-in to the QS-database under the menu item "master data/notes" The notification is provided by QS within the system.



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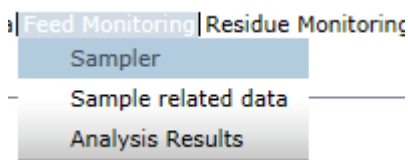


### 3 Menu feed monitoring

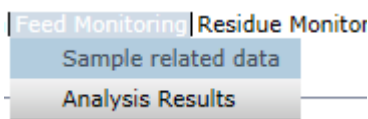
In the menu feed monitoring, you can administer sample related data and analysis results.

Feed monitoring

#### Administrator



#### Sampler and analyst



### 3.1 Menu item sampler

Sampler

It is useful to create a sampler, if the laboratory was authorized by a wholesaler or coordinator to create sample related data (Functions of samplers see chapter Fehler! Verweisquelle konnte nicht gefunden werden..).

#### 3.1.1 Overview of samplers

- Click to display a list of all samplers

Refresh with

Users

	First name	Last name	Type of contact
	Heinz	Probe	Laboratory sampler
	Ute	Simon	Laboratory sampler
	Jens	Schäfer	Laboratory sampler
	Simone	Hoogen	Laboratory sampler

Open detailed view with



- Click to open detailed view

Delete with



- Click to delete sampler

#### 3.1.2 Create new sampler

Create new sampler with

- Click to create new sampler



Title (\*)  Title

First name

Last name (\*)

Type of contact (\*)  Approval feed

Approval fruit, vegetables, potatoes

Communication access user

Contact entry	
Phone office 1	<input type="text"/>
Phone office 2	<input type="text"/>
Mobil	<input type="text"/>
Fax	<input type="text"/>
E-Mail	<input type="text"/>
E-Mail 2	<input type="text"/>
E-Mail 3	<input type="text"/>

Profession

Language

Enter sampler's data and save with



- Please enter sampler's data **completely** and **correctly**
- Tick checkbox „Approval feed“
- Contact data: Telephone number and email address are mandatory





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- **Log-in data** will be sent to the email address that was entered for the sampler
- Save with
- Close with

**Note:** A sampler can only create sample related data for locations which have been allocated to the laboratory by the scheme participant or certification body (for small scale feed material producers and mobile milling and mixing plants).

### 3.2 Menu item sample related data

You can create and edit sample related data here.

Sample related data can be in three different states:

- **Sample related data created:**  
The sample has been entered into the database.
- **Sampler commissioned:**  
The sample has been commissioned with taking the sample and with entering the missing information.
- **Laboratory commissioned:**  
The sampler has entered all relevant data and has forwarded the data to the laboratory.
- **Analysis completed:**  
The analysis results were entered. Sample related data in this state can be found under the menu item analysis results. (s. chapter **Fehler! Verweisquelle konnte nicht gefunden werden.**)

**Sample related data**

**Sampler commissioned**

**Laboratory commissioned**

**Analysis completed**

#### 3.2.1 Overview of sample related data

- Click to display a list of all sample related data which are not in the state „analysis completed“
- If necessary, narrow search results with filtering options

**Refresh with**

Sample related data fruit, vegetables, potatoes

Deadli	Sample ID	status of sample related	Held	Location	principal	Product
	GH00000233-00123456	Sampler has been commissioned		Muster	Qualität und Sicherheit GmbH	Basilikum
	GH00000233-97581317	Sampler has been commissioned		QS Fachgesellschaft Obst-Gemüse-Kartoffeln GmbH	QS Fachgesellschaft Obst-Gemüse-Kartoffeln	Bearbeitung
	OGK123456789101-100682538	Sampler has been commissioned		Test1	TEST Bündler QS	Aubergine

#### 3.2.2 Create new sample related data

- Click to create new sample related data

**Create new sample related data with**

Sample related data fruit, vegetables, potatoes > Sample related data fruit, vegetables, potatoes

status of sample related record

Sample ID

Laboratory's internal sample number

---

Sample related data fruit, vegetables, potatoes **Plus**

Type of sample  Sample ID

principal

Location (\*)

sampler (\*)

Laboratory

Product

Variety

Assigned methods

Assigned method	Select
Multimethode GC	<input type="checkbox"/>
Multimethode LC	<input type="checkbox"/>
Dithiocarbamate	<input type="checkbox"/>
Benzimidazole	<input type="checkbox"/>
Anorganisches Gesamtbromid	<input type="checkbox"/>
Amitraz (inkl. 2,4-Dimethylanilinderivat)	<input type="checkbox"/>

Country of origin  Country of destination

Origin

Place of sampling  Producer

Item number

Palett identification number

Identification respectively lot number

sample quantity  kg

Date of sampling

Time

sampling from

sampling to

first marketer

discharger

Type of cultivation

Federal state



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■ Select one of the following sample types:

- Regular sample
- Gate-Keeping
- Poitive release sampling
- Special release
- Additional control plan
- Ad-hoc monitoring plan

**Sample type**

■ Select **location**

- click
- click to display a list of all locations
- Select location with

**Location**

**Note:** The first part of the sample ID resembles the location number. The second part of the sample ID can be freely selectable or is automatically generated by the data base.

**Sample ID**



■ **Sampler:**

- Is commissioned by the client
- As soon as a sampler opens the data set, his user name will be entered here

**Sampler**

■ Select **laboratory:**

- Click
- Select laboratory with

**Laboratory**

**Note:** As long as the check mark "favourites" is ticked, only the preferred laboratories will be displayed. To show all laboratories, remove the check mark and click .

■ Select **feed material:**

- Click to select favoured feed material (see chapter 3.5) or
- click and afterwards to display a list of all feed materials
- select feed material with

**Feed material**

■ **Date of sampling:**

- Select date of sampling in the form „dd.mm.yyyy“

**Date of sampling**

■ **Production date/ internal sampling description:**

- One of the fields must be filled in

**Production date**

■ **Sample quantity (optional):**

- Enter quantity of sample

**Sample quantity**



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■ Select **country of origin**:

- Click and select the country of origin

**Country of origin**

■ **Federal state**:

- Click and select the federal state

**Federal state**

■ **Item number (optional)**:

- For internal traceability only

**Item number**

■ **Trade name (optional)**:

- Free text

**Trade name**

■ **Sampling parameter**:

- Tick checkbox to select parameters ("Screening" = Screening-Method)
- If only certain subparameters of a parameter shall be analysed, click and choose subparameters

**Sampling parameter**

	Sampling parameter	Select	screening
	Aflatoxine B1	<input type="checkbox"/>	<input type="checkbox"/>
	Antibiotic performance promoters	<input type="checkbox"/>	<input type="checkbox"/>
	Deoxynivalenol / Vomitoxin (DON)	<input type="checkbox"/>	<input type="checkbox"/>
	Dioxin	<input type="checkbox"/>	<input type="checkbox"/>

■ **Particularities and noticeable problems (optional)**:

- Free text, e.g. notes for the laboratory

**Notes**

■ Save with

**Save with**

**Forward to laboratory**

**Forward to laboratory**

- Click when all relevant data have been entered
- Data are forwarded to the selected laboratory
- The sample is in the status „laboratory commissioned“ and cannot be edited anymore.

**Print sample related data**

**Print with**

- Print sample related data as pdf-file with

**3.2.3 Reset request (after forwarding sample related data)**

**Reset request**

- For changes, click and give the reason for the reset request as free text. QS can then reset the data set. You will be informed when the data set can be edited by you. After the necessary changes have been made, click „**forward to laboratory**“ again.



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### 3.2.4 Edit sample related data

Click to open detailed view

Sample related data

	Location number	123456789101112
principal	TEST Bündler QS	
Location (*)	123456789101112(2009) Test Schweinemast	
Entered by (*)	Probe Heinz	
sampler		
Commissioned laboratory (*)	TEST Labor QS, 4048473374859	
Name of feed (*)	Spelt, 1.01.01	
Date of sampling (*)	19.02.2014	Country of origin feed (*)
Date of production	11.02.2014	Federal state
Internal sample description		Item number
sample quantity	1.00 kg	Trade name
Sampling parameter	Aflatoxine B1	

Edit sample related data with

**Note:** Fields shaded in grey cannot be edited

### 3.2.5 Upload sample related data

You have the option to upload several sample related data simultaneously using a csv file, instead of entering them separately into the database.

Upload sample related data

Please use the template **csv-upload sample related data-**

release sample

Click

Sorting

Product

Held

release sample

Select the csv file by clicking the button „Durchsuchen“ (Browse)

Select csv-file

Sample related data fruit, vegetables, potatoes > release sample

File  Keine Datei ausgewählt

Click to upload the file

Upload with

Sample related data fruit, vegetables, potatoes > release sample

File  Keine Datei ausgewählt

**Note:** The upload is only worthwhile for a larger number of assigned samples (e.g. 10 samples).




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### 3.2.6 Export functions

#### Export of sample related data

- Click  to export a list of all sample related data as csv file. The file contains additional information, which are not displayed in the web view, such as sampling time.

#### Export functions

##### Export sample related data with




#### Export allocation sampler (only administrators and samplers)



- By clicking the button **Allocation sampler** a list of the sample related data including the allocated samplers can be downloaded
- The list contains the telephone numbers of the locations at which the samples need to be taken to make contacting the locations easier.

##### Export allocation of samplers with

**Allocation sampler**

**Note:** If necessary, narrow search results by using filtering options. It is not necessary to click  if you want to export a list with **all** data.

### 3.2.7 Enter analysis results

- Click  to display a list of all sample related data.
- Click  to open sample related data with the status „Laboratory commissioned“

#### Enter analysis results

##### Refresh with



##### Open sample related data with



Sample related data

Location number: F00000552 - 0100258535

principal: Krämer

Location (\*): F00000552(71) Rademacher B.C

Entered by (\*): Probe Heinz

sampler:

Commissioned laboratory (\*): TEST Labor QS, 4048473374859

Name of feed (\*): Milk performance feed (<= 25% crude protein), 1.1

Date of sampling (\*): 01.12.2013 Country of origin feed (\*): Germany

Date of production: 01.12.2013 Federal state: Baden-Württemberg

Internal sample description:

sample quantity: 0,00 kg Item number:

Trade name:

Sampling parameter	Select
Aflatoxine B1	X
Antibiotic performance promoters	
Deoxynivalenol / Vomitoxin (DON)	
Dioxin	X

- Click tab „Laboratory related data“ and enter the following data:

#### Enter laboratory related data

- Laboratory's internal sample number(optional)
- Date of sample reception
- Start of analysis
- End of analysis
- Particularities and noticeable problems (optional)
- Evaluation (optional)
- Assign sub-license to (optional): Fill in if the analysis of a certain parameter was subcontracted to an other laboratory

**Note:** The analysis results for the subcontracted parameters need to be filled in by the originally commissioned laboratory.



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Sample related data   Laboratory related data   **analysis result**

Analyst: Rotter Claudia

Laboratory's internal sample number:

Date of sample receipt:

start of analysis (dd.mm.yyyy):

end of analysis (dd.mm.yyyy):

Particularities and noticeable problems:

evaluation:

assign sub-licence:

assign sub-licence to:

**Enter analysis results**

- Click on tab „**Analysis result**“ and enter result values of the analysed parameters:
  - **Result value** (Only real values are allowed and „n.n.“ for „not detectable“, „n.a.“ for „not analysed“, „n.b.“ for „not determinable“, „negative“ and „positive“)
  - **Analysis range** (percentage value)
  - **Maximum level**
  - **Guiding value**
  - **Action threshold**
  - **Limit of determination**
  - **Clarification necessary** (s. chapter 3.2.10)

Subparameter	Research method	CAS number	screening	Result value	Unit	analysis range	maximum level	Unit	Guiding value	Unit
Aflatoxin B1	VDLUFA Bd. III, Kap. 16.1.4 - Bestimmung von Aflatoxin B1 (Extraktreinigung durch Immunoaffinitätschromatographie)	1162-65-8	<input type="checkbox"/>	n.a.	mg/kg	+/-	0,02	mg/kg		mg/kg

**Note:** If a screening method was used instead of the commissioned analysis method, the analysts can tick the „Screening“ box or vice versa.

**Complete analysis**

complete analysis

### 3.2.8 Complete analysis

- Click **complete analysis** when the entry of data was completed
- Data are forwarded to the client
- The data set is in the state „**analysis completed**“ and **cannot** be edited anymore
- If you only want to save the date to edit them again later, click

**Note:** If there is more than one laboratory-analyst, every analyst can view all sample related data at first. Only when an analyst opens and edits a data set, his user name will be saved in the data set. From this moment on, the data set cannot be viewed or edited by other analysts of the laboratory anymore.



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Reset request

Reset request

Clarification necessary

Enter analysis results if exceedance is accepted

Tick „clarification necessary“ if exceedance is not accepted

Contact client

Laboratory commissioned (follow-up analysis)

Open detailed view with



Enter analysis results

### 3.2.9 Reset request (after completing analysis)

- For changes, click **Reset request** and give the reason for the reset request as free text. QS can then reset the data set. You will be informed when the data set can be edited by you. After the necessary changes have been made, click **complete analysis**

### 3.2.10 Limit value exceedance: „Clarification necessary“

If the laboratory detects a limit value exceedance in a parameter, it has to contact the client on short notice to inform him about the results. This must take place before the analysis results are entered into the database.

#### If the client accepts the results:

- The analyst enters the analysis results (including the exceedance) in the data base.

#### If the client does not accept the exceedance:


- The analyst **may not** enter the results for the parameter in question into the database
- The analyst has to tick the checkbox „clarification necessary“
- The results for the other parameters must be entered directly into the database by the analyst
- Click **confirm data**

confirm data

Value	Unit	Aktionsgrenzwert	Unit	Limit of determination	Unit	clarification necessary
	mg/kg		mg/kg	0,01	mg/kg	<input type="checkbox"/>

- The client commissions a **second laboratory** with analysing the parameters in question again (follow-up analysis). The second laboratory can view the result values of the parameter in question under the tab „Analysis results“, but it cannot view the results of the other parameters.
- The data set has the status **„Laboratory commissioned (follow-up analysis)“**
- When the second laboratory has entered its results, the data set has the status **„Result available“**
- QS enters an averaged value. The data set has the status **„Completed by QS“**.

### 3.2.11 Follow-up analyses

- If there are sample related data with the status **„Laboratory commissioned (follow-up analysis)“**, the laboratory was commissioned with the follow-up analysis of a parameter (s. chapter 3.2.10).
- Click  to open detailed view
- Open tab **„Laboratory related data“** and enter all relevant data. (s. chapter 3.2.73.2.7)



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- Open tab „**Analysis results**“ and enter results for the parameter in question

confirm data

- Tick box „**Result available**“ and click [confirm data](#)

- The laboratory has to contact the client immediately afterwards to inform him about the result.

**Upload analysis results**

[upload analysis results](#)

### 3.2.12 Upload analysis results

You can upload several analysis results at once by using a csv-file. .

- Click [upload analysis results](#)



Sorting

Product

Held

[upload analysis results](#)

**Select csv-file**

- Click „Durchsuchen“ (Browse) and select csv-file

Sample related data > upload analysis results

File  [Durchsuchen...](#)

**Upload with**

- Click to upload file

Sample related data > upload analysis results

File  [Durchsuchen...](#)

- Analysis results can only be entered for sample related data which have been created before
- To make sure that the csv-file is properly uploaded, it has to comply with the QS template.
- Please use the **csv-template upload analysis results**

**Menu item analysis results**

## 3.3 Menu item analysis results

You can view analysis results here.

**View analysis results**

**Refresh with**



### 3.3.1 View analysis results

- Click to display a list of all sample related data which are in one of the following conditions:
  - „Analysis completed“
  - „Clarification necessary“
  - „Laboratory commissioned (Follow-up analysis)“





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- „Result available“
- „Completed by QS“

- If necessary, narrow search results with filtering options

Sample related data

	Location	Status	Blocked	Production scop	Sample ID
	Testbetrieb Versuch ute	analysis completed		1008	000000030300000-0096080867
	Geflügelhof Lück	analysis completed		2004	012121212121212-0096106895
	Musterfrau	analysis completed		1020	123456789123456-0090697638
	Musterfrau	analysis completed		1020	123456789123456-0090698414
	Meiks Stall	analysis completed		3009	145478457412456-0096079330
	Geflügelhof Lück	analysis completed		1031	276000000001111-0000123456
	Geflügelhof Lück	analysis completed		1031	276000000001111-0096106881
		analysis completed		0	276124578462514-0064402873
		clarification necessary		0	F00001680-0071215852

Open detailed information with



- Click to open detailed information

**Note:** Samples shaded in yellow: Missing analysis result

Samples shaded in orange: QS guidance value exceeded

Samples shaded in red: Samples with a maximum level exceedance or samples with an active substance that was marked as not approved by the laboratory

Reset request

### 3.3.2 Reset request

- For changes, click [Reset request](#) and enter the reason for the reset request as free text. QS can then reset the data set. You will be informed when the data set can be edited by you.

Export functions

received test reports

### 3.3.3 Export functions (only administrators)

#### Export received test reports

- Click [received test reports](#) to export an excel file with all analysis results. The list contains additional information which are not displayed in the web view, i.e. sampling date.

parameter/feed

#### Export parameter/feed

- Click [parameter/feed](#) to export an excel file with all analysed feed materials and the related parameters.
- The list provides you with an overview of how many times a certain parameter was analysed and what values and exceedances were detected.

Allocation sampler

#### Export allocation sampler

- Click [Allocation sampler](#) to export a list of sample related data with the allocated samplers as excel file. The list contains additional information which are not displayed in the web view, i.e. the address of the location where the sample was taken.