Annex 8.4 Registration form for laboratories

To apply for QS approval in the field of feed monitoring

A. General Data

Laboratory:

Address:

Postcode/City:

Country:

Phone:

Fax:

E-Mail:

VAT-ID:
(only specified if the company head office is not in Germany)

B. Responsibilities

Contact person:
Name: E-Mail:

Representative:
Name: E-Mail:

C. Accreditation in accordance with EN/ISO 17025

☐ implemented ☐ under development

D. Accreditation for the following parameters

Mycotoxins

Aflatoxin B1	☐ ELISA ☐ HPLC	☐ implemented ☐ implemented	☐ under development ☐ under development	☐ subcontracted ☐ subcontracted
DON	☐ ELISA ☐ HPLC	☐ implemented ☐ implemented	☐ under development ☐ under development	☐ subcontracted ☐ subcontracted
OTA	☐ ELISA ☐ HPLC	☐ implemented ☐ implemented	☐ under development ☐ under development	☐ subcontracted ☐ subcontracted
Zearalenon	☐ ELISA ☐ HPLC	☐ implemented ☐ implemented	☐ under development ☐ under development	☐ subcontracted ☐ subcontracted
Fumonisine B1/B2	☐ ELISA ☐ HPLC	☐ implemented ☐ implemented	☐ under development ☐ under development	☐ subcontracted ☐ subcontracted
T2-/HT-2-Toxin	☐ ELISA ☐ HPLC	☐ implemented ☐ implemented	☐ under development ☐ under development	☐ subcontracted ☐ subcontracted

Dioxins and PCBs

Dioxins	☐ implemented	☐ under development	☐ subcontracted
Dioxin-like PCBs	☐ implemented	☐ under development	☐ subcontracted
Not dioxin-like PCBs	☐ implemented	☐ under development	☐ subcontracted

Plant protection products

Multi methods	☐ implemented	☐ under development	☐ subcontracted
Chlormequat	☐ implemented	☐ under development	☐ subcontracted
Dithiocarbamate	☐ implemented	☐ under development	☐ subcontracted
Glyphosate	☐ implemented	☐ under development	☐ subcontracted

Heavy metals			
Arsenic	☐ implemented	☐ under development	☐ subcontracted
Lead	☐ implemented	☐ under development	☐ subcontracted
Cadmium	☐ implemented	☐ under development	☐ subcontracted
Mercury	☐ implemented	☐ under development	☐ subcontracted
Nickel	☐ implemented	☐ under development	☐ subcontracted
Salmonella (S. typhimurium, S. enteritidis lt.)			
☐ cultural	☐ implemented	☐ under development	☐ subcontracted
☐ PCR	☐ implemented	☐ under development	☐ subcontracted
Animal components			
	☐ implemented	☐ under development	☐ subcontracted
Polyaromatic hydrocarbons (PAH)			
	☐ implemented	☐ under development	☐ subcontracted
Polyaromatic hydrocarbons (PAH) in biochar			
	☐ implemented	☐ under development	☐ subcontracted
Methanol			
	☐ implemented	☐ under development	☐ subcontracted
Antibiotic growth promoter			
	☐ implemented	☐ under development	☐ Subcontracted

Hydrocyanic acid

☐ implemented ☐ under development ☐ subcontracted

Packaging material

☐ implemented ☐ under development ☐ subcontracted

Insoluble impurities

☐ implemented ☐ under development ☐ subcontracted

E. Subcontracts

☐ Subcontracting arrangements enclosed

F. Spectrum of analysis

(list of test parameters with limit of quantification and, where applicable, analysis scopes which can be checked by the laboratory)

☐ completed list enclosed

G. Copy of an analysis report

☐ enclosed

H. Participation in interlaboratory tests with regard to feed monitoring within the last year prior to application (animal feed)

☐ Report and laboratory code enclosed

☐ participated, results are still outstanding
Parameters: _____

I. Declaration of commitment

We commit ourselves to entering the laboratory results requested by QS into the central QS feed database as soon as they are available.

Signature/stamp: _____

J. Correctness of reported information

We hereby confirm the correctness of reported information. Any changes will be reported to QS unrequested.

Date: _____ Signature/stamp: _____

With receipt of the application documents and prior to the beginning of the document check a handling fee of **1.500 €** must be paid (plus VAT at the legally valid rate). On receipt of the approval, the handling fee will be credited against first year's annual fee for approval.

Note: *If no further documents are submitted by the laboratory within 12 months of the request by QS during an ongoing approval procedure, the approval procedure will be stopped. If there is still interest in participating in the QS scheme, the laboratory has to submit a new application (see guideline "Validity of the approval procedure"), including the handling fee due again.*

Explanation: Documents to be submitted

In addition to the completely filled registration form for laboratories the following documents have to be submitted for the approval procedure:

- Accreditation certificate, including annex in German or English. If the method is still under development, evidence has to be submitted that the accreditation can be expected within the next 12 months.
- Validation documents (for all applied methods), e. g. linearity, recovery, robustness
- Verification documents (current procedures for performance review during the routine analysis for all applied documents)
- Laboratory suitability tests:
  - For each applied parameter/method, the participation in ring tests has to be submitted. The results have to be presented to QS in the form of the original report including cover sheet and laboratory code.
  - Overview of all submitted laboratory suitability tests
- Complete analysis spectrum of all parameters (including quantification limits)
- Copy of an exemplary analysis report.

Documentation of subcontracting (if necessary).