

# Sample form for 13.3.2 Report to QS Guideline Coordinator Agriculture/Production

### Information on the submission of the report/report period:

Please send the report **and the QS template Data sheets Report to QS** to QS no later than four weeks after the expiration of the last certificate period.



## **Basic information on coordinator and Option 2 group**

•	QS Coordinator name:	QS-ID:
•	Certificate holder name:	GGN:
•	Certification period (of the last certificate):	
•	Report period for this report (last certification period): $\_$	
•	Total number of producers in the Option 2 certificate:	
•	Number of producers registered in QS:	
•	Date of initial QS registration of the group:	
•	Date of issue of the first GLOBALG.A.P. Option 2 certification	ite of the group:

#### Information on QS registered producers

- Please add a list of all producers (name, location number, GGN) including the date of registration respectively deregistration.
  - Data sheets Report to QS, 1) Master Data
- Please confirm that the GLOBALG.A.P. inspection system has been applied to the producers registered in QS (confirmed by a statement of the certification body or based on reasonable documents). Please note: This is not applicable if all producers of the GG certificate are registered at QS.
  - The Data sheets Report to QS, 2) Compliance with GLOBALG.A.P. inspection system

#### Further information if the QS certification mark is used

•	QS has permitted the certificate holder to use the QS certification mark:		
	yes no		
	If "no", no additional requirements apply.		
	If "yes", please note the following requirements:		
•	Date of the QS confirmation for using the certification mark:		
•	Add a list of QS registered producers for the report period		

- with GLOBALG.A.P. parallel ownership (PO)
- that have a complaint in the QS residue monitoring



- that failed the unannounced inspection on the day of inspection
- confirm that additional GLOBALG.A.P. inspections (if necessary) have been carried out for the affected producers (confirmed by a statement of the certification body or based on appropriate, reasonable documents)

Data sheets Report to QS, 3) Further requirements (QS certification mark)

We hereby assure that the information of this report and the Data sheets Report to QS is correct and that it can be confirmed by a statement of the certification body or based on reasonable documents.

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Place, date	Coordinator
Place, date	Certificate Holder

Annex: Data sheets Report to QS

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