



## Overview of documents for cattle farming

### Supplementing Guideline Agriculture Cattle Farming

**Location-Number:**

**Name:**

**Date:**

The following documents must be presented completely and up-to-date in the audit. More detailed requirements for the documents mentioned can be found in the Guideline Agriculture Cattle Farming.

Document	Present and up to date	Not relevant	Storage place
Company and participation data			
Sketch or map of the company and/or location plan			
Master data sheet <ul style="list-style-type: none"> <li>■ Incl. capacities/units for livestock production</li> <li>■ For on-farm mixers: type of feed used, number of animals per unit or feed quantity (e.g. storage capacity)</li> </ul>			
Declaration of participation and power of attorney			
List of livestock care personnel			
Self-assessment			
Self-assessment checklists since the last audit date			
Action plan self-assessment			
Incident and crisis management			
Paper of incident			
Emergency plan			
Operational incoming and outgoing goods/services			
Delivery notes/invoices, sack tags, feed			
Documentation of all incoming goods and all services (e.g. feed, livestock transporters, mobile grinding and mixing plants, medicines)			
Accompanying documents of compound feed with location number			



Document	Present and up to date	Not relevant	Storage place
In case of incorrect location number on delivery notes for compound feed: Correction notice to feed supplier			
Documentation of each livestock purchase			
Copy of slaughter food chain information (e.g. standard declaration)			
<b>Stock records</b>			
Stock register			
Certificates from the animal carcass disposal company, inspection findings etc.			
<u>Possibly necessary:</u>			
Shed cards, loss records			
Extract QS- or. HIT-database			
<b>Feed sector</b>			
List of feed used or ration calculation			
Use of feed additives (documentation according to HACCP principles)			
<u>Possibly necessary:</u>			
In case of merger for feed production (Procurement of agricultural raw material/ use of mobile feed milling and mixing plants): contractual agreement on feed production; Documentation for the inspection of plant and equipment (e.g. within the scope of self-assessment); documentation for traceability in case of cooperation			
<b>Medicine/vaccines/veterinary care</b>			
Receipts on purchasing and remainings of medicines and vaccines (e.g. veterinary medical documentation, combined receipts, prescriptions)			
Vaccination plan			
Veterinary care contract			
Evidence of implementation the stock care (e.g. Veterinary visit records)			
<u>Possibly necessary:</u>			



Document	Present and up to date	Not relevant	Storage place
If there is a need for action (stock visit): action plan which defines the individual activities of the veterinarian and the livestock owner.			
<b>Monitoring programmes</b>			
<u>Fattening calves:</u>			
Results of Residue Controls			
Certificate of conformity for residue controls			
<b>Hygiene</b>			
Monitoring records			
Baiting plans			
<u>Possibly necessary:</u>			
Control plans			
<b>Livestock transport (only when transporting own livestock with own vehicles)</b>			
Delivery documents			
Documentation of loading density			
<u>Possibly necessary:</u>			
<i>For livestock transport to abattoir:</i> Disinfection control book			
<i>For livestock transport over 50 km:</i> <ul style="list-style-type: none"> <li><span style="color: blue;">■</span> Records on the duration of transport and rest times</li> <li><span style="color: blue;">■</span> Driver's log</li> <li><span style="color: blue;">■</span> Documentation on livestock supply</li> <li><span style="color: blue;">■</span> Delivery documents, declaration of transport</li> </ul>			
<i>For livestock transport over 65 km:</i> <ul style="list-style-type: none"> <li><span style="color: blue;">■</span> Proof of qualification for drivers/carers</li> </ul>			
<b>Other</b>			
If necessary contractual agreement of the provision of the emergency generator			